**GSAW Tutorial Proposal**

GSAW Use Only:

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Reminder: If your proposal is accepted, presentation slides will be required. A live scheduled video tutorial will be recorded. All Tutorials require attendance to 1 mandatory dry Run. Tutorials this year are allocated two and a half hours. If you desire additional time, please split your tutorial and provide multiple proposals.

1. **Tutorial title:**
2. **Instructor(s):**
	* *Name, Title, Organization, Email, Phone*
	* *…*
3. **Instructor(s) biography:** *(100-200 Words)*
4. **Point-of-Contact if other than Presenter:**
5. **Keywords:** *(short list of focus areas addressed in your presentation)*
6. **Has this abstract been approved by your organization?**
7. **Description of intended audience and recommended prerequisites:** *(What should attendees know before they sign up?)*
8. **Will you provide additional materials to attendees? (e.g., slides, reference materials):**
9. **What can attendees expect to learn?**
10. **If tutorial was given before:**
	* **Where?**
	* **When?**
	* **How many attendees were there?**
11. **Detailed description including course outline:** (One to three pages)

When completed, submit to gsaw@aero.org Revised 8/9/2022

Approved for public release. OTR 2022-01056.