



Ground System Architectures Workshop

Tutorial Release and Consent Form

I, _____ print your name here _____, hereby represent and warrant that the materials used in my tutorial either (i) are original and my own work, or (ii) are original and the work of all co-authors, and I am authorized to present the materials at GSAW. I grant the GSAW Sponsor, The Aerospace Corporation, the nonexclusive license to distribute hardcopy and/or softcopy materials to tutorial registrants. The author or his/her employer otherwise retain all copyrights and publication rights to the materials.

Please initial the statements below:

initial	I understand that this tutorial is UNCLASSIFIED and its proceedings are open to registered participants, including foreign nationals. All of the materials have been through any necessary approval process in my (and co-author's) organization, will be releasable to tutorial attendees, and will not contain or otherwise disclose classified information.
initial	I authorize the GSAW Sponsor to include a description of my tutorial and my biography on the GSAW website, program, and/or advertising.
initial	I agree that the presentation is to be educational in nature, rather than the marketing of specific products, services, or programs.
initial	I agree to provide an electronic version of the tutorial materials to the tutorial chair no later than Feb. 3, 2020.
initial	I authorize the GSAW Sponsor to distribute an electronic version of tutorial materials to registrants via email and/or website prior to the event.
initial	I understand that the GSAW Sponsor cannot endorse any presentation or the materials, and that the ideas and opinions expressed in the presentation and materials are my own or those of the co-authors, and not those of the GSAW Sponsor.
initial	I understand that GSAW reserves the right to cancel the tutorial due to insufficient registration (i.e., less than 10 registrants) by Feb. 24, 2020.
initial	OPTIONAL: I authorize the GSAW Sponsor to include the tutorial materials in the Proceedings on the GSAW website after the event. (If not authorized, materials will only be given to registrants)

Tutorial Instructor will be responsible for:

- Transportation to and from GSAW
- Meals during the tutorial and, if attending, the workshop
- Providing electronic copies of the tutorial materials to the Tutorial Chair no later than Feb. 3, 2020. This includes copies used for the tutorial presentation and other material deemed useful.
- Delivering tutorial on Monday, March 2, 2020. Each half-day tutorial session will consist of two 95-minute segments, separated by a 20-minute break.

GSAW will be responsible for providing:

- Registration support and tutorial materials to attendees
- Light snacks and beverage during assigned breaks (morning and afternoon)
- Meeting room and media equipment, consisting of an overhead projector, screen, and, if requested, sound system
- One complimentary, non-transferrable registration to GSAW for the instructor per half-day tutorial

If the tutorial and materials were prepared jointly with others, only one signature is required, but I acknowledge, confirm, and represent that all authors have agreed to the above terms.		Return via email, post, or fax to: GSAW Attn: Carmelita Johnson, MS: M1-046 The Aerospace Corporation P.O. Box 92957 Los Angeles, CA 90009-2957 Phone: 310-336-0454 Fax: 310-563-2200 Email: gsaw@aero.org
Authorized Signature (or if a joint work as AGENT for all authors)	Date	
Tutorial Title		
Company/Organization		